



**1-800-367-1492**  
**www.cpcsigns.com**

# **OPEN**

## **FOR BUSINESS**

### **As an Essential Infrastructure Related Business, CPC (Custom Products Corporation) will Remain Open and Committed to Serving Our Customers.**

*Providing our customers with safe and uninterrupted service, due to the unprecedented public health crisis surrounding COVID-19, is a key priority of everyone at CPC.*

Custom Products Corporation and our freight carriers remain operational during this challenging time. However, due to mandatory or voluntary site closures, your order may not be able to be received at the provided ship to location. With the help of our freight carriers, CPC is implementing new policies and procedures (effective immediately) to ensure that the highest percentage of vital equipment and supplies are delivered to site locations that remain open.

- 1. Please verify the shipping address provided will be able to receive shipments within the delivery time frame provided for your order.**
- 2. Please provide a contact name, phone number and email address of the person receiving the freight. This will allow us to verify the day of shipping the freight will be able to be received.**
- 3. You must contact CPC immediately if your delivery site can no longer receive freight.**

These new policies and procedures promote good communication throughout the order fulfillment and transit process. This will benefit the most Americans by ensuring trailer space for food, water, safety supplies, and much needed medical supplies and is not wasted by freight that cannot be delivered. These policies and procedures also prevent businesses from incurring additional and wasted expenses for a delivery that can not be made to a closed location.

**IMPORTANT NOTE:** If the delivery address you provided is unable to receive shipments at time of delivery, additional freight charges will be passed on to you. Also note that CPC (Custom Products Corporation) assumes zero liability on any damages to product that may be caused by additional handling of these shipments.

Lastly, if you are unable to provide contact information, or verify that the provided shipping location is able to receive freight, CPC intends to hold your order until the shipping location status can be verified.

***Thank you for choosing CPC.***